

Privacy Policy

1. General remarks and information on data protection
2. Data subjects' rights

1. Allgemeine Hinweise zur Verarbeitung, Zweckbestimmung und zur Rechtsgrundlagen

As the protection of personal data is very important to the GIZ, we would like to inform you which of your personal data are stored and to what use they are put. This Privacy Policy informs you as a participant, speaker, moderator, external or GIZ staff member about the nature and purpose of the processing of personal data by the GIZ as part of the **ICCA2019** event.

Name of the controller

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Registered office of the company:

Friedrich-Ebert-Allee 36 + 40, D-53113 Bonn

Dag-Hammarskjöld-Weg 1-5, D-65760 Eschborn

e-mail: tobias.kettner@giz.de

The personal data provided during registration and required for attending the ICCA2019 event will be stored on GIZ servers and, if applicable, by other offices/institutions on their servers for processing.

The data will be used exclusively for the purpose of preparing, organising, implementing and following up the ICCA2019 event, including attendee management and travel organisation.

In accordance with Art. 6 GDPR, the legal basis for processing is the consent of the data subjects, data processing for the performance of contracts, and data processing on the basis of a consideration of interests.

Types of personal data/categories of data	The groups of individuals affected
Contact data (form of address, postal address/e-mail data)	Conference attendees plus moderators, speakers, etc. (largely external staff, partly GIZ staff)
Data substantiating declarations of consent (IP address, date and time of submission of declaration)	Conference attendees plus moderators, speakers, etc. (largely external staff, partly GIZ staff)
Other personal data (e.g. dietary preferences, specific wishes regarding accessibility)	Conference attendees plus moderators, speakers, etc. (largely external staff, partly GIZ staff)
Passport details	Conference attendees plus moderators, speakers, etc. (largely external staff, partly GIZ staff)
Other data such as personal careers, curricula vitae, etc.	Speakers

The data will be used exclusively for the purposes described; any other use will always be subject to renewed consent. Your data will not be used for advertising purposes.

The GIZ will take suitable technical and organisational measures to secure the data against un-intentional or intentional falsification, destruction, loss or access by unauthorised persons. Access to personal data is limited to those GIZ employees who are required to process such data in accordance with the abovementioned purpose(s), and who handle them properly and confidentially. If the data are passed on to or processed by other offices/institutions, the latter will undertake to comply with equivalent measures.

In order to enable you to attend the ICCA2019, your consent is required for your data to be stored, processed and, if necessary, passed on to third parties (other offices/institutions, partner organisations, processors, service-providers) for the preparation, organisation, implementation and follow-up of this event.

Recipients and/or categories of recipients to whom the data may be communicated:

- **Partner organisations**
 - Federal Ministry for the Environment, Nature Conservation and Nuclear Safety (BMU)
 - Baden-Württemberg Ministry of the Environment, Climate and Energy Management
 - City of Heidelberg
 - ifeu – Institut für Energie- und Umweltforschung Heidelberg GmbH
- **Processor**
 - Wilde Beissel von Schmidt GmbH (event organisation)
- **Service-provider**
 - FLMH | Labor für Politik und Kommunikation GmbH (event website)
 - Lime Flavour GbR (registration system)

The respective controller will contact the data subjects in person before passing on data to other persons, offices or institutions than the aforementioned organisations/offices, processors and service-providers – including in anonymised form.

All data collected in connection with the ICCA2019 will be stored only for as long as it is necessary to fulfil the purpose of the collection. All data will be stored for a maximum of two years.

None of the data collected will be transmitted to countries outside the territory of the EU.

2. Data subjects' rights

You have the right to ask for your personal data, to have them rectified where appropriate, or to demand that the processing be restricted or the data erased. The data will then be erased. The consent granted to use personal data may also be withdrawn at any time. This will not affect the lawfulness of the processing carried out up to the time of the withdrawal.

Withdrawal precludes attendance at the ICCA2019 event. Please send your withdrawal by e-mail to: dataprotection@icca2019.org.

If you have any questions or complaints regarding this Policy or the processing, you can contact the GIZ data protection officer at the following e-mail address: datenschutzbeauftragter@giz.de.

You have the right to complain to the data protection supervisory authority. The competent au-thority is the Federal Commissioner for Data Protection and Freedom of Information (BfDI).